

# Department of Public Health and Human Services

# FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

# 

Time:	01:35 PM	# children:	6 # under	2:1	# caregivers:	1
Time:		# children:	# under	2:	# caregivers:	
Time:		# children:			# caregivers:	
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# **HEALTH ISSUES**

Date: 05/25/2017

- (c) A cold pack;
- (d) Tape and a variety of band-aids;
- (e) Tweezers and scissors;
- (f) The toll free number for the Emergency Montana Poison Control Center, 1(800) 222-1222;
- (g) Disposable single use gloves.

## The intent of this rule was not met:

Based on review of first aid kit, CCL found that the kit did not contain the following items: scissors and the phone number for the Montana Poison Control Center.

MEDICATION					
Yes	15. Administration				
Yes	16. Storage				
	INFANTS/TODDLERS				
Yes	17. Diapering				
Yes	18. Feeding				
Not Observed	19. Bathing				
Yes	20. Sleeping				
Yes	21. Activities				
Yes	22. Outdoor Activities				
	NUTRITION/FOOD ISSUES				
Yes	23. Sanitation				
Yes	24. Meal Frequency				
Yes	25. Special Diet				
	TRANSPORTATION				
Yes	26. Basic Requirements				
Not Observed	27. Child Passenger Safety				
	WRITTEN RECORDS				
No	28. Parent Information				
	<ul> <li>37.95.115(2)</li> <li>(2) Day care facility shall post a copy of the facility registration or license and the phone number of state and local quality assurance division offices in a conspicuous place. Parents should be encouraged to contact the division if they have questions regarding the license or the day care regulations.</li> <li>The intent of this rule was not met:</li> <li>Based on review of facility records, CCL found that the phone number of the state and local quality assurance</li> </ul>				
No	division was not posted in a conspicuous place.  29. Facility Records				

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# WRITTEN RECORDS

Date: 05/25/2017

#### 37.95.141(2)

(2) The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.

#### The intent of this rule was not met:

Based on review of facility records, CCL found that the provider did not have a master list.

#### No 30. Child File Review

#### 37.95.128(1)(a-d)

- (1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:
  - (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
  - (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
  - (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
  - (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

#### The intent of this rule was not met:

Based on record review, CCL found that there was 1 child under age two that did not have a pediatric health record on file. See enclosed copy of children's record review.

- Yes 31. Medication File
- Yes 32. Caregiver File Review

## No 33. First Aid Requirements

# 37.95.183(1)

- (1) Each provider shall adopt and follow written policies for first aid consistent with recommendations from the American Red Cross. These policies must include but are not limited to:
  - (a) procedures for handling medical emergencies, including calling the Emergency Montana Poison Control Center at 1 (800) 222-1222 when a child is suspected of having ingested any poisonous or toxic substance; and
  - **(b)** directions for calling parents or someone else designated as responsible for the child when a child is sick or injured.

## The intent of this rule was not met:

Based on review of facility records, CCL found that the provider did not have written policies for first aid consistent with recommendations from the American Red Cross that includes the following information: procedures for handling medical emergencies, including calling the Montana Poison Control Center; directions for calling parents or someone parents or someone else designated as responsible for the child when a child is sick or injured.

ADMINISTRATIVE RECORDS				
Yes	34. License-Certificate			
Yes	35. Facility Requirements			
Yes	36. Registration/License Process			

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